

CREATING A STRONG PASSWORD



New password
.....

Confirm password
.....

[Save](#)

A Strong Password is Recommended for:



Keeping your personal information safe



Protecting your email, Facebook, twitter etc. accounts



Securing online banking and other financial accounts

STEPS

- **Length**
A strong password is a minimum of 12 to 15 characters in length. The more characters you include, the stronger your password will be.
- **Upper Case**
Make the password with some characters in upper case
example: **A, B, C** etc.
- **Lower Case**
Make the password with some characters in lower case
example: **a, b, c** etc.
- **Numbers**
Include some numbers in the password
example: **1, 2, 3, 0** etc.
- **Special Characters**
Include some special characters or symbols in the password
example: **@, #, \$, %, &** etc.

Keyboard Shortcuts for Special Keys

Symbol	Press Simultaneously
!	Shift Key and 1
@	Shift Key and 2
#	Shift Key and 3
\$	Shift Key and 4
%	Shift Key and 5
&	Shift Key and 7

DO's



- For long passwords try to use “easy to remember” **lyrics, quote, passages** etc. instead of a single word
- Try to use a combination of different types of characters in multiple words, for example:

Love!To#ServE@Technology\$567

(It is a sample. Do not use this as your password)

- Make different passwords for different accounts
- If necessary, write down the password for every account on paper and keep it in a secret or locked place.

DON'T's



- Don't use personal information as your password, like your birthdate or address
- Don't use anything that can be easily guessed, like:
 - Password
 - password1
 - abc123
- Don't use sequential letters and numbers, like:
 - qwerty
 - 123456789
 - asdf123